OFFICE NOTE

Date: 12/06/2026

Subject: Permission to commence installation of studio equipment and necessary interior construction work by Singh Law Academy Private Limited within its designated portion of the shared studio space under the MoU dated 4th December 2025.

Respected Sir,

It is submitted that a Memorandum of Understanding (MoU) was executed between Chanakya National Law University, Patna and Singh Law Academy Private Limited (hereinafter "SLA") on 4th December 2025 for the establishment of a "Centre for Digital Legal Learning", including a professional-grade recording studio, within the University premises.

It is further submitted that, pursuant to the said MoU, a floor plan for the proposed facility (a copy of which is enclosed herewith) has been shared and deliberated upon by the parties. The said plan envisages a shared space, wherein a designated portion has been earmarked for the studio recording facility of SLA, while the remaining and larger portion has been identified for the installation of the community radio infrastructure being planned by the University in coordination with the concerned authorities. Broad consensus has since been reached on the spatial allocation in terms of the approved floor plan.

It is submitted that SLA, vide its communication dated 12th May 2026, has conveyed its full commitment to ensuring that the portion earmarked for the community radio setup shall remain entirely undisturbed and available for use as and when the said installation is undertaken by the relevant parties, and has assured complete cooperation in this regard.

It is further submitted that, with a view to commencing its obligations under the MoU at the earliest and to begin contributing meaningfully to the academic mission of the University without further delay, SLA has sought the kind permission of the University to proceed with the following within its designated portion of the studio space:

(i) Installation of studio equipment as per the approved floor plan; and

(ii) Necessary interior construction work required to make the recording studio operational.

It is submitted that, in terms of Clause 4.2 of the MoU, the entire financial burden of setting up and operating the studio, including its design, construction and outfitting with professional-grade equipment, rests with SLA, and the University is required only to provide adequate physical space for the said purpose. The grant of the permission sought would, therefore, enable SLA to initiate its content production and academic programming activities in alignment with the objectives of the MoU, while ensuring that no aspect of the broader facility plan, including the proposed community radio component, is in any manner affected or prejudiced.

In view of the above, it is requested that permission may kindly be accorded to Singh Law Academy Private Limited to commence the installation of studio equipment and the necessary interior construction work within its designated portion of the studio space, subject to the following conditions:

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1. The portion of the space earmarked for the community radio infrastructure shall remain entirely undisturbed and shall be made available as and when required by the University;
2. All installation of equipment and interior construction work shall be carried out strictly in conformity with the approved floor plan;
3. Any civil, electrical or allied work shall be undertaken in due coordination with the Engineering Department of the University so as to ensure structural safety and compliance with applicable norms; and
4. All costs incidental to the said installation and construction work shall be borne by SLA in terms of the MoU.

Submitted for kind consideration and approval.

Encl.: Copy of the approved floor plan, MoU .

(Prof. B. Md. Irfan)
Director ,CSDFC

Convener, IT Committee

Prof. (Dr.) Md. Safiullah

Registrar

Vice-Chancellor

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